



Representation Agreement

Career Options, LLC is an equal opportunity employer and, as such, seeks to conduct business with employers which also offer equal employment opportunity. Neither this agreement nor any other policy, procedure, or practice of Career Options, LLC is a contract of employment. In Ohio, the employment relationship is "at will". The relationship can be ended at any time for any reason by either the employer or the employee.

(A) Felony Convictions

Have you ever been convicted of a felony? _____ Yes _____ No If yes, please give a brief explanation:

(B) Temp-to-Hire Acceptance

I acknowledge that if a client contacts me for the opportunity of direct hire, I will immediately notify my Career Options, LLC representative with this information. With each temporary placement made by Career Options, LLC I acknowledge and accept that I will be eligible to obtain this direct hire status upon the client's payment of a temporary associate buy-out.

(C) Pre-Employment Testing Disclosure

I understand that Career Options, LLC reserves the right NOT to disclose pre-employment testing results to any applicant seeking employment. Pre-employment testing is a condition of initial and continued employment with Career Options, LLC

(D) Reference Disclosure Authorization

I acknowledge and authorize that an investigative report may be obtained by Career Options, LLC and distributed by facsimile, ordinary mail, or oral communication, to prospective employers for evaluation. This investigative report may include, but not limited to, information concerning past employment, references, dates of employment, job performance, and salary verification, all of which are often requested by potential employers. In acknowledging and authorizing transmission for this investigative report, I hold Career Options, LLC harmless for distributing or communicating any information or statement contained in such report.

I hereby state the information contained herein is true to the best of my knowledge and belief and was given me for the purpose of inducing Career Options, LLC to professionally assist me in securing employment. In addition, I acknowledge that I have disclosed to Career Options, LLC any and all felonious crimes for which I have been convicted. I understand that if there exist such convictions which I failed to disclose, such failure will subject me to immediate termination without notice or warning.

APPLICANTS SIGNATURE: _____ DATE: _____

CONSULTANTS SIGNATURE: _____ DATE: _____